**RESUME**

## Padmakaviya. M

**NO 3/3 VANDIKARA LANE KARAIKAL**

**Email id**: [kaviyaanniemurugavale07@gmail.com](mailto:kaviyaanniemurugavale07@gmail.com)Mobile: 7539963147

# *OBJECTIVE*

To work for an organization this provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

***EDUCATIONAL QUALIFICATIONS***

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institution / school** | **Course duration** | **% of marks** |
| ***B.A, B.Ed*** | Pope John Paul II College of Education | 2014 - 2018 | 70% |
| ***HSC*** | NirmalaRanee Girls Hr. Sec. School, Karaikal | 2014 | 80.6% |
| ***SSLC*** | NirmalaRanee Girls Hr. Sec. School, Karaikal | 2012 | 77.6% |

## SOFTWARE PROFICIENCY

## MS Office

***PERSONAL SKILLS***

* Havegoodcommunicationskill
* Teamplayer
* Goodingrammar&writtenEnglish
* Haveanopenmindtolearninallsituations
* Canmeetthetargetwithinthegiventimeframe

## AREA OF INTEREST

* Singing:participatedinintercollegiatecompetitionandwonprizes
* Readingbooks
* Drawing
* Craftmaking

## PERSONAL DETAILS

Name : M.Padmakaviya

Father’sname : D. Murugavel Mother’sname :M.JoiceAnnyDateofbirth :07/01/1997

Gender :Female

Maritalstatus :Single

Nationality :Indian

Hobbies : Reading Books

Languages known : Tamil, English

## DECLARATION

## Hereby I declare the above stated information is true to the best of my knowledge.

Place : Signature

Date:

PADMAKAVIYA M